



VIA COLLAGE **QUICK START GUIDE**

For Installer

This guide helps you install and use your product for the first time.

For more detailed information, go to <http://bit.ly/Kramer-VIA-collaboration-hub> to download the latest manual or scan the QR code above.

STEP 1: Check What's in the Box

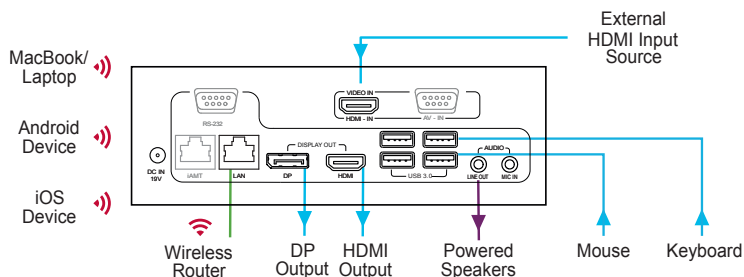
1. **VIA Collage** Collaboration Device
2. Power supply (19V DC) with power cords
3. Quick Start Guide
4. DP to HDMI Adapter

STEP 2: Install the VIA Collage

Place the **VIA Collage** on a table or mount in a rack with optional adapter RK-COLLAGE.

STEP 3: Inputs and Outputs at a Glance

Always switch off the power on each device before connecting it to your **VIA Collage**.



Always use Kramer high-performance cables for connecting AV equipment to the **VIA Collage**.

STEP 4: Connect the Unit

- Connect keyboard and mouse
- Connect your main display (dual displays are optional)
- Connect a Local Area Network (LAN) cable for connection to your network or use a router for connection to Wi-Fi
- Connect the power supply
- Turn on the device

STEP 5: Configure VIA Collage

Open the **VIA Collage** menu and click on Features, then on Settings.

Enter password: **supass**.

The Settings Menu tabs are:

- LAN Settings – Configure your network parameters and apply settings
- Room Name/Code – Manage room code and name preferences
- Configurations – Activate/deactivate PiP, media mode and other options
- System Controls – Manage your display and audio settings, run control panel, etc.
- Wallpaper – Insert a custom wallpaper image
- Third Party Apps – Install/remove third party software applications
- Authentication – Activate presentation mode and define moderator/participant settings

After settings are defined, click on reboot button to apply all settings. For more details, read the Settings section in the user manual.



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For User

STEP 1: Connect Your Device to the Proper Network

Connect your device to the same network used by Kramer **VIA Collage** in the specific meeting room (either Wi-Fi or LAN).

STEP 2: Run or Download the Application

MAC or PC

1. Navigate to the embedded Web page of **VIA Collage** by entering the Room Name of the VIA into your computer's browser.
2. Select **Virtual Run** to execute the application only (intended for guests who will be using the VIA once) or select **VIA Installer** to install the VIA application on your computer (intended for regular users of the VIA).



Welcome to VIA Collaboration Hub,
please download the latest **VIA Application**



Virtual Run



VIA Installer

iOS / Android

1. Download and install the free VIA App from Apple's App Store or Google's Play Store. Use the QR code above.

STEP 3: Login



Room Name	192.168.11.67
Nickname	dave
Room Code	0002
Login	

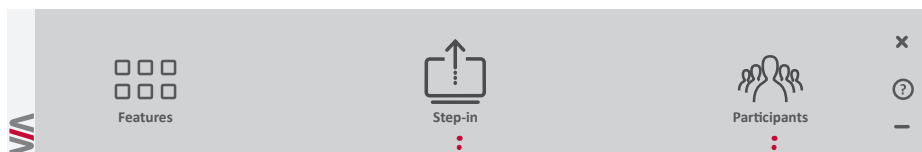
Room Name: Copy the room name as appears in the wallpaper (IP Address).

Nickname: Enter a name for your device.

Room Code: Enter a 4-digit code as it appears in the wallpaper.

Login: Press Login to join the meeting.

STEP 4: Main Menu



Click on Step-in™ to put your screen up front and on Participants to see who else is connected.

STEP 5: Features



Wireless Connection

Bring your own device (BYOD) and join the session through wireless connection. No dongle is needed.



MultiMedia

Share smooth full motion video (up to 1080p/60), Mp3 files, and photos.



Cloud

Drag and drop files to the cloud to share instantly with everyone in the meeting.



File Transfer

Share a file with one or several collaborators.



Whiteboard

Create, annotate, illustrate, review or highlight the current display.



Start Collaboration

Click to collaborate through a common display, using your own device. Multiple users can interact and control what's happening on the main display at the same time.



Enable Control

Give a participant control over the presenter's MAC® or PC laptops.



Chat

Send a message to a colleague in the meeting.



Web Browser

Open a browser for presenting any content directly from a website.



View Main Display

View the main screen on your own device.



Third Party Apps

Supports office applications and conferencing programs such as Skype®, WebEx®, Go To Meeting®, Lync® and more.



HDMI Input 1

Connect any external HDMI source (camera, DVD, Blu-ray™) and present it over the main screen view.

