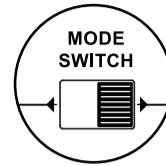




QUICK SETUP GUIDE Arrive InfoPoint™ EMS/SOLO Version 2.1.0.x

Before using your Arrive InfoPoint™ device for the first time, make sure that the following prerequisites are met :



Make sure that the *mode switch* button located on the top of the device is set to Host before connecting the power.



Active PoE capable network connection



Configured room account with Google™ or MS Exchange™ (Office 365™/MS Outlook™) for InfoPoint Solo device .



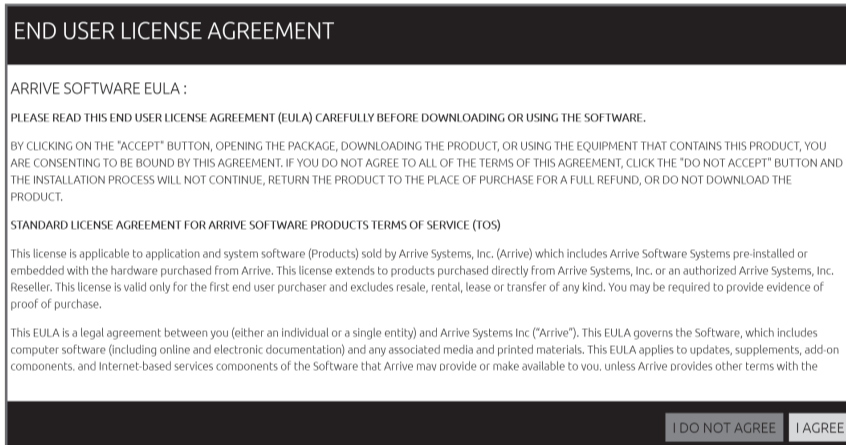
Arrive OnePoint EdgelessMedia® Server (EMS) if InfoPoint is part of a server network installation.



READ BEFORE YOU COMMENCE INSTALLATION AND CONFIGURATION

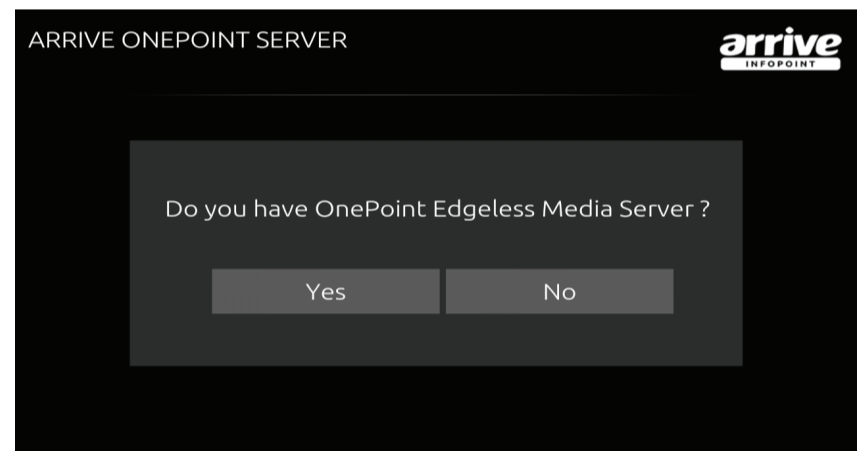
1

Power on the device. The *End User License Agreement* (EULA) page will display onscreen. Accept the EULA by clicking **"I AGREE"**.



2

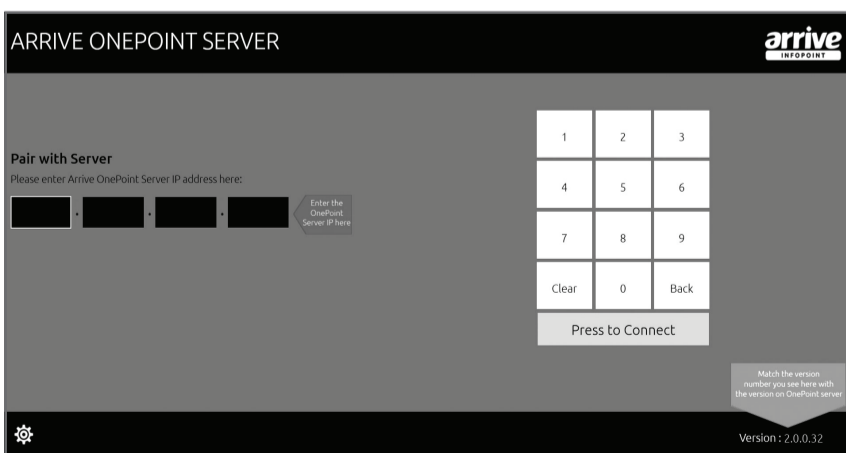
If the InfoPoint device uses the OnePoint Server (EMS), select YES. If using as an InfoPoint Solo device, choose NO.



3a

InfoPoint with EMServer

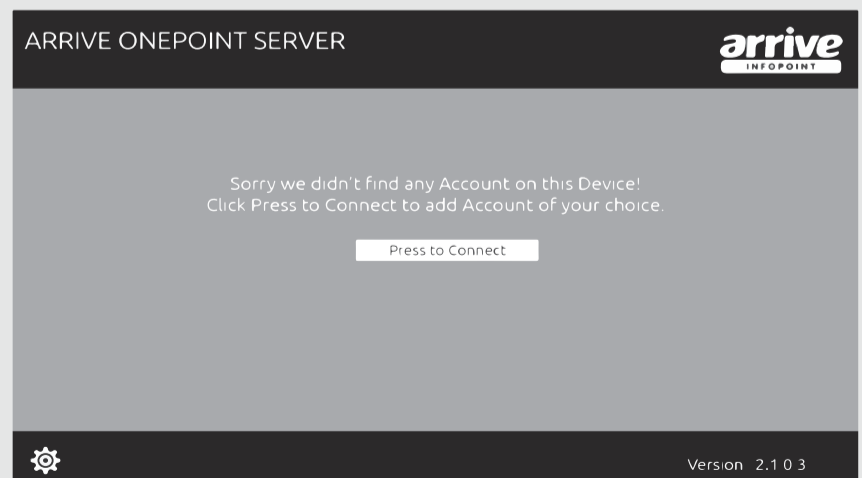
If YES, the InfoPoint device will then prompt for the server IP address. Please follow instructions shown on the splash screen.



3b

InfoPoint Solo

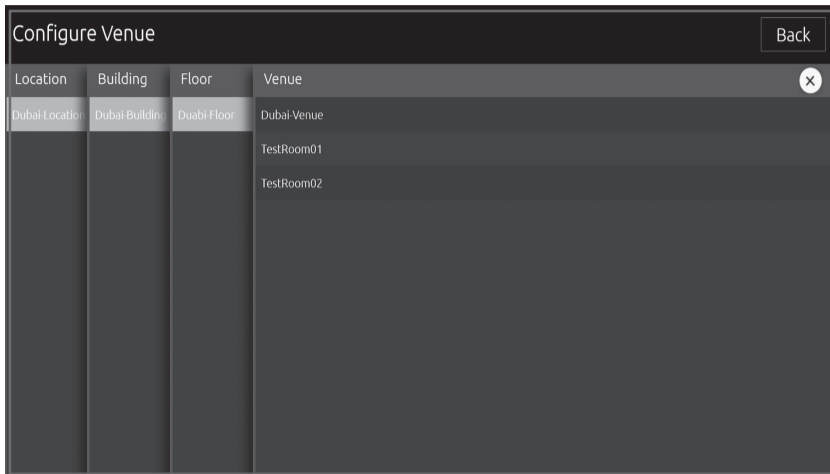
If NO is selected, device will check for accounts to sync with. If there are no accounts, tap on **"Press to connect"**. If accounts are shown, please go to step 5b.



4a

InfoPoint with EMServer

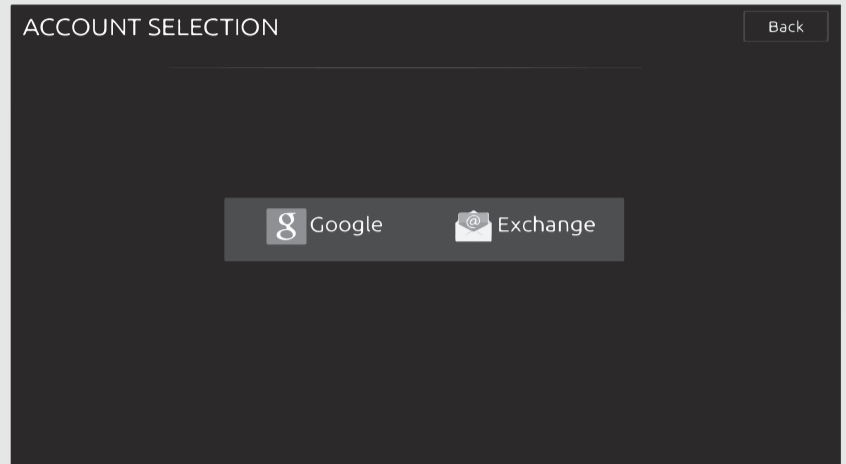
Once the InfoPoint is connected to the EMServer, it will display the list of locations set on the server. Select the Location / Building / Floor / Venue that matches the location of the InfoPoint device.



4b

InfoPoint Solo

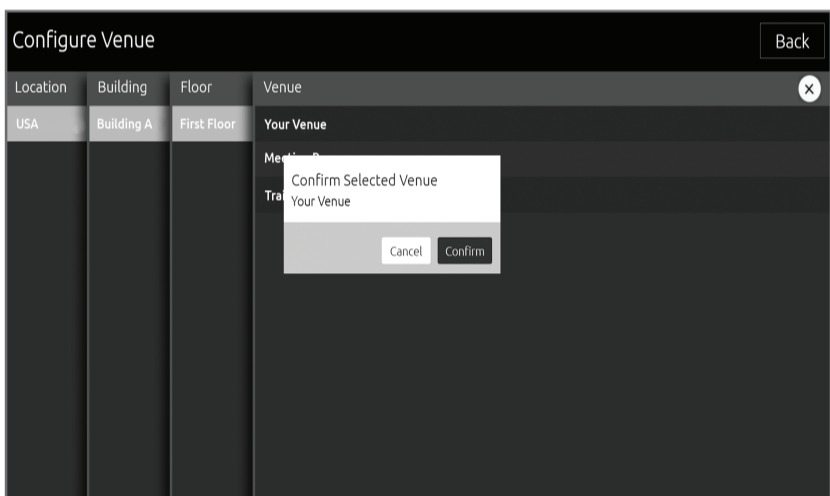
Choose the type of account to add in the device. Add an existing one, or create a new account by following instructions in subsequent screens.



5a

InfoPoint with EMServer

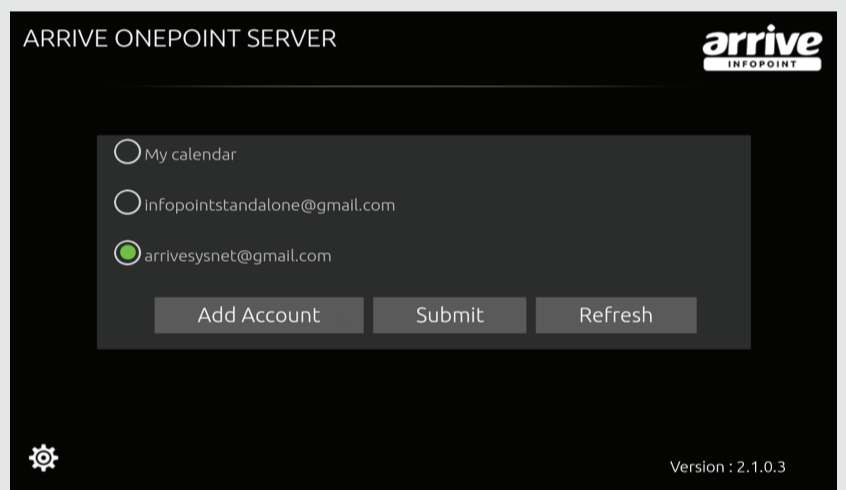
Confirm the Venue.



5b

InfoPoint Solo

Once an account has been added, it will be listed on screen. Choose the account and click submit. Device and account time zones should match. Click the gear icon to set the device' Time/Date as needed.



6a

InfoPoint with EMServer

Once confirmed, Arrive InfoPoint launches application. Congratulations! The InfoPoint device is now ready to use.



Scan to download User Guides

Please refer to the Arrive InfoPoint and iEMS **User Guides** for complete step by step instructions.

6b

InfoPoint Solo

Once the account is submitted, the Arrive InfoPoint Solo launches the Settings page. Set as per requirement. Congratulations! The InfoPoint Solo is now ready to use.



Scan to download User Guide

Please refer to the Arrive InfoPoint Solo **User Guide** for complete step by step instructions.